



# Notice of Vacancy

Board of Commissioner

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The Pueblo of Jemez Housing Authority (POJHA) was established as the Tribally Designated Housing Entity for the Pueblo of Jemez through Tribal Council Resolution #2019-41 on November 8, 2019. POJHA was organized for the purpose of: (1) remedying unsafe and unsanitary housing conditions that are injurious to public health and safety; (2) alleviating the acute shortage of decent, safe, and sanitary dwellings for persons of low-income; (3) providing employment opportunities through the construction, rehabilitation, improvement, extension, repair, and operation of low-income dwellings and (4) to engage in Housing Related Activities and Housing Related Community Development Activities as authorized.

POJHA is managed by a five-member Board of Commissioners appointed by the Pueblo of Jemez Tribal Council. The Tribal Council may appoint one or more persons as *ex-officio* members to the Board. Such *ex-officio* members shall be ineligible to vote. A Board of Commissioner must be an enrolled Pueblo of Jemez member or spouse of an enrolled member.

Each Commissioner shall possess at least two (2) years experience in housing development, design, management, construction/modernization, business management, personnel, tribal governance, accounting, finance, housing inspections, or in the alternative. He or she shall possess, at a minimum, an Associates or Bachelor's Degree in one of the following areas: Business, Health, Political Science, Building and/or Construction Trades, Finance, Planning, Human Services or Social Services.

No person shall be barred from serving on the Board of Commissioner because he or she is a tenant or homebuyer in a POJHA housing project and a Board member is fully entitled to participate in all matters concerning matters that affect all tenants and homebuyers. However, a Board member will recuse from voting in any manner involving the Board member's individual rights, obligations, or status as a tenant or homebuyer.

Board of Commissioner shall submit to a background investigation and drug screen. When appointed, no Board of Commissioner shall not be past due on any payment owed to the POJHA or its predecessor entity.

The Pueblo of Jemez Ordinance for the Provision of Housing and Community Development will be available through the POJHA office.

## **SUBMISSION OF LETTER OF INTEREST**

If you are interested in sitting on the POJHA Board of Commissioners, please submit a signed letter of interest and resume by **4:00 pm on March 31, 2022** to:

PUEBLO OF JEMEZ HOUSING AUTHORITY

ATTENTION: GRETA ARMIJO, EXECUTIVE DIRECTOR

EMAIL: [Greta.Armijo@pojha.org](mailto:Greta.Armijo@pojha.org)

IN-PERSON: 4773 Highway 4, Jemez Pueblo, NM 87024