



Job Vacancy Announcement

HOUSING COUNSELOR

Open Until Filled

The Pueblo of Jemez Housing Authority (POJHA) is currently seeking applicants for its Housing Counselor position. Under the direction of the Operations Manager, the Housing Counselor is responsible for conducting intake interviews, reviewing financial capabilities, and determining best match for POJHA housing programs/ activities for all tribal members seeking housing services. The Housing Counselor will assist clients with the following services: housing counseling, education on credit readiness, access to resources and information related to housing options, home maintenance, and current opportunities.

Please contact the POJHA office at (575) 834-0305 to request for a full job description. Applicants are encouraged to submit their resume to POJHA via email at <u>Jobs@pojha.org</u> or hand deliver it to the POJHA office located at 4773 Highway 4, Jemez Pueblo, New Mexico, 87024. Compensation is based upon experience.

If you have any questions pertaining to this announcement, please contact our office at (575) 834-0305 or by email at Jobs@pojha.org.

For More Information on POJHA Careers Visit Us Online <u>www.pojha.org/careers</u>

